

Senior Vice President (No of Post 5)

We are searching for a senior vice president to take over the management and supervision of our company division. In this role, you will be required to set company objectives, develop business strategies, conduct business, and staff performance evaluations, report to and participate in board meetings as well as manage your respective division.

To ensure success as a senior vice president, you will need to have a detailed understanding of operations, corporate structures, and business strategy. A top-notch senior vice president will be able to successfully manage and expand organizational objectives and deliver long-term performance gains to the company.

Education: A Master's degree in Civil (Technical) an advanced degree such as an MBA is often preferred.

Experience:

- 20+ years of professional experience in Civil.
- Experience in a senior management position

Salary: 35,00,000.00 P/M

Responsibilities:

- Overseeing daily operations and performance for your division.
- Assessing, evaluating, and reporting on staff as well as key business indicators.
- Strategizing and implementing operational and structural changes with other senior executives.
- Providing oversight and support to the divisions VPs and managers.
- Researching and identifying new business ventures for the company.
- Performing regular analyses of business operations and enhancing current business practices.
- Preparing, delivering, and presenting reports at key executive meetings.
- Ensuring that spending and budgeting are in line with business objectives and relevant legislation.
- Developing, implementing, and managing the division's HR policy and plan.
- Collaborating with various stakeholders to ensure company growth and stability.

Requirements:

- Excellent analytical skills and a data-driven mindset.
- Proficiency in negotiations, operational management, and implementation.
- Decision-making, strategic thinking, and leadership abilities.
- Excellent presentation and interpersonal skills.
- A superb understanding of corporate legislation and company guidelines
- Ability to problem-solve and work in a team.
- Extremely organized, punctual, and goal-driven.

Exceptional communication and presentation skills, with the ability to articulate complex ideas and concepts clearly and concisely

Vice President (No. of Post 10)

The Vice President of Operations will plan, direct, coordinate, and oversee operations activities in the organization, ensuring development and implementation of efficient operations and cost-effective systems to meet current and future needs of the organization.

Education: A Master's degree in Civil, Mechanical, Electrical, or equivalent experience, an advanced degree such as an MBA is often preferred.

Experience:

- At least 20 years of industry-related experience.
- Experience in a senior management position.

Salary: 29,16,000.00 P/M

Supervisory Responsibilities:

- Recruits, interviews, hires, and trains management-level staff in the department.
- Oversees the daily workflow of the department.
- Provides constructive and timely performance evaluations.
- Handles discipline and termination of employees in accordance with company policy.

Duties/Responsibilities:

- Establishes, implements, and communicates the strategic direction of the organization's operations division.
- Collaborates with executive leadership to develop and meet company goals while supplying expertise and guidance on operations projects and systems.
- Collaborates with other divisions and departments to carry out the organization's goals and objectives.
- Identifies, recommends, and implements new processes, technologies, and systems to improve and streamline organizational processes and use of resources and materials.
- Ensures that departmental decisions and project plans such as those for staffing, development, organization, material efficiency, hardware acquisitions, and facilities are in line with the organization's business plan and vision.
- Establishes, communicates, and implements operations-related policies, practices, standards, and security measures to ensure effective and consistent support and execution.
- Reviews and approves cost-control reports, cost estimates, and staffing requirements for projects.
- Establishes and administers the department's budget.
- Presents periodic performance reports and metrics to the chief executive officer and other leadership.
- Maintains knowledge of emerging technologies and trends in operations management.
- Identifies training needs and ensures proper training is developed and provided.
- Performs other related duties as assigned.

Required Skills/Abilities:

- Excellent verbal and written communication skills.
- Strong supervisory and leadership skills.
- Extensive knowledge of the principles, procedures, and best practices in the industry.
- Excellent organizational skills and attention to detail.
- Strong analytical and problem-solving skills.
- Proficient with Microsoft Office Suite or related software

Assistant Vice President (No. of Post 20)

The Assistant Vice President (AVP) role assists a specific Vice President with the operations, admin, logistics, etc. in their elected area. While there may be multiple AVPs, each AVP's role will have specific responsibilities and deliverables. AVP roles are ideal for students just entering the field, professionals transitioning into the field, or anyone considering applying for the VP level role.

Education: A Master's degree in Civil, Mechanical, Electrical, or equivalent experience, an advanced degree such as an MBA is often preferred.

Experience:

- At least 15 years of industry-related experience.
- Experience in a senior management position

Salary: 16,66,000.00 P/M

Duties/Responsibilities:

- Communicates with management on behalf of the Vice President.
- Acts as a proxy for the Vice President as needed in his or her absence.
- Collaborates with the Vice President and assists as needed for all matters related to the organizations financial, planning, and budget programs.
- Using relevant and accurate data, plans, analyzes, and makes recommendations for future growth, development, and maintenance of the organization.
- Creates and implements business plans, projections, budgets, and other single and multi-year analysis projects.
- Collaborates with other departments and senior leadership to establish an effective budget for the organization.
- Performs other related duties as assigned.

Required Skills/Abilities:

- Exceptional verbal and written communication skills.
- Excellent organizational skills and attention to detail.
- Ability to prioritize and delegate tasks.
- Ability to analyze and evaluate budgets and financial models.
- Ability to create and present ideas and budgets in a variety of formats.
- Ability to maintain confidential records.
- Proficient with Microsoft Office Suite or related software as needed to create and analyze budgets.

Senior General Manager (No. of Post 40)

Senior General Manager responsibilities include formulating overall strategy, managing people and establishing policies. To be successful in this role, you should be a thoughtful leader and a confident decision-maker, helping our people develop and be productive, while ensuring our profits are on the rise.

Education: A Master's degree in Civil, Mechanical, Electrical, or equivalent experience, an advanced degree such as an MBA is often preferred.

Experience:

- At least 15 years of industry-related experience.
- Experience in a senior management position

Salary: 6,66,000.00 P/M

Responsibilities:

- Oversee day-to-day operations
- Design strategy and set goals for growth
- Maintain budgets and optimize expenses
- Set policies and processes
- Ensure employees work productively and develop professionally
- Oversee recruitment and training of new employees
- Evaluate and improve operations and financial performance
- Direct the employee assessment process
- Prepare regular reports for upper management
- Ensure staff follows health and safety regulations
- Provide solutions to issues (e.g. profit decline, employee conflicts, loss of business to competitors)

Requirements and skills:

- Proven experience as a General Manager or similar executive role
- Experience in planning and budgeting
- Knowledge of business process and functions (finance, HR, procurement, operations etc.)
- Strong analytical ability
- Excellent communication skills
- Outstanding organizational and leadership skills
- Problem-solving aptitude